

POPS – LITTLETON PREP CHARTER SCHOOL

PAY VOUCHER

DATE: _____

PAYEE NAME: _____

STUDENT NAME: _____

PHONE NUMBER: _____

ADDRESS: _____

TEACHER/GRADE _____

Classroom Parties (Holiday, V-Day & EOY)

Pre-K - \$15.00/party per class

½ Day Kindergarten - \$15/party

K-8th Grades - \$40/party per class

Oranges for Field Day

½ day Kindergarten \$7.50

K - 7th Grades \$15

Graduation

Kindergarten - \$50/class (1/2 day \$25)

8th Grade - \$50/class

For Party Reimbursement: **Only** room parents can be reimbursed for class parties. If this is for both classes, please indicate here: _____

NOTE – AS A 501c3, WE CANNOT REIMBURSE FOR TAX. PLEASE DO NOT INCLUDE IT IN YOUR TOTAL.

Attach original receipt(s). Reimbursement forms must be submitted no longer than 3 weeks after an event for payment.

DATE	DESCRIPTION	AMOUNT

TOTAL _____

SIGNATURE: _____ DATE: _____