



August 18, 2020

Dear Village Families,

As we get closer to the first day of preschool in-person learning, and online preschool option POTS, our excitement grows stronger! Our Teachers are back in the building working hard to prepare for our students safe and healthy return. We want to take a moment to thank you in advance for your support, flexibility, patience, and partnership as we navigate these uncharted waters. Our partnership with families is going to be crucial in order to ensure we are able to start our year safely and in our building. We are so excited to hear the laughter of our students in our hallways, classrooms and virtually!

As you have read in communications from our school district, data is the determining factor for us to return to the school building. It is so important that we all do our part by wearing a mask and practicing physical distancing in the weeks before school starts. Once school starts, we are going to ask for your partnership and cooperation to ensure that we do not expose students or staff to anyone that is sick. It is going to be essential that we keep students home who are showing symptoms. Please self screen before sending your child to preschool. This will help limit the exposure at school. We will be screening at school as well.

We are implementing some new routines and procedures to ensure the health and safety of all of our students. Please remember that parents/guardians will not be permitted to enter the building.

Please click on the following documents to learn about these new routines and procedures:

- [North Arrival/Dismissal](#)
- [Highland Arrival/Dismissal](#)
- [How Sick is Too Sick](#)
- [Early early childhood screening](#)

If you need to **pick up your student early** from school please consider calling the front office 5 minutes before you arrive. The office staff will call your student down to the office to be ready for pick-up. When you arrive, please ring our doorbell and show your ID in the camera. A staff member will walk your student out to you once you arrive.

If you need to **drop off any forgotten items**, please ring the doorbell and tell us the name of your child and what items you are dropping off. You will then leave your item on the table outside and our office staff will retrieve those items and deliver them to your student.

As we plan for a safe dismissal, it is important that we have accurate information regarding how your student goes home each day. Classroom teachers will be collecting additional information from you during our VLP meet and greets. If there is a change in your students regular dismissal routine, please call the front office.

We are proud to announce that we will be offering an online program called POTS Preschool online temporary school. This program will run through the entire year as an online option. The online preschool program is open to any Village student. We encourage families to consider the social and emotional impact to their child, the student's desire and ability to do online learning, and the availability of adults to help and support the student at home in determining if online preschool is a good fit.

The online program will include general education as well as support for students who have an IEP. Instruction and services will be provided by current preschool staff from one of our Village programs and will align with the current curriculum. Participation in the general education portion of the preschool day is required. This will include synchronous learning through google classroom and asynchronous learning with activities for parents to support at home. Attendance will be taken each day. Students can transition to in person learning or online learning at the end of first semester. Students can only transition once in a year and there needs to be available openings. Educational fees and/or funding source will be the same as in-person learning in a half-day session.

In light of these details, Parents, please confirm with us by Friday, August 21st, that you are committing to enrolling your student in the fully online preschool. Please include your student's full name when contacting us.

- Village at Highland: Shelly Cox 303-347-4411 or slcox@lps.k12.co.us
- Village at North : Bev Carey 303-347-4990 or bcarey@lps.k12.co.us

Once we receive confirmation, parents will be notified by the office of your child's enrollment in the online preschool program. We are anticipating a start date of August 31st, however there's still flexibility with the start date, as we are in the process of hiring teachers. More information to come soon.

Due to the new COVID-19 requirements from Tri County and our licensing partners, we are no longer able to accept goods from individual homes. We decided to implement a voluntary snack donations program. We will be asking for families to donate to a snack fund. This fund would help us purchase the approved snack items for classrooms. At this time we can only accept gift cards (please no cash, checks, or money orders). We would appreciate gift cards from these local vendors: King Soopers, Costco, Sam's Club, Safeway, Target, Walmart. If you do purchase a gift card please keep your receipts for tax purposes. We appreciate your generosity and support.

We know this is a lot of change, but we are committed to creating a welcoming and supportive school community and facilitating our partnership with our families to meet the needs of every student. Thank you for your support, flexibility, patience and grace. Please know that even though we are not able to physically open our office doors to you, we are still here for you by phone and email.

Graciously,

Brandy Pentecost, Principal of ECE at Village North and Village Highland LPS
Email: bpentecost@lps.k12.co.us

Kim Bryant, Special Education Specialist kbryant@lps.k12.co.us

Angie Burnell, Village at North Director: 303-347-6994 or aburnell@lps.k12.co.us

Tracey Hansen, Village at Highland: 303-347-4419 or thansen@lps.k12.co.us