

8/27/2020

Dear Families in Preschool Online Temporary School (POTS),

Welcome! We are excited to launch the Preschool Online Temporary School, otherwise known as "POTS". This communication will include a schedule of events for the next few weeks, staff introductions, a sample M-TH daily schedule, and materials needed to get started.

Schedule/Timeline:

- August 31- Sept 4th : Teacher Meet and greets - tomorrow you will receive a sign-up genius invite via email to meet with your child's classroom teacher and special service providers as appropriate. Please sign up for a time that works for you. During this time we will share the daily schedules, curriculum access and instructions, and what our online program will look like.
- September 8th -10th: Preschool instruction will begin. This will be a fun mix of synchronous and asynchronous learning activities aligned with our preschool curriculum and designed to be engaging for your child. Your child's teacher will be able to share more details about the activities next week during your meet and greet.
- September 8th-10th: For students who have an IEP, parents will communicate with their child's special service providers to determine a schedule for providing services. We anticipate those services will begin the week of September 14th.

Staff Introductions:

- We are so pleased to announce that Julie Bush will be the classroom teacher for POTS this year! Julie has been with the Village Preschool for more than 15 years and is excited to take on this new learning adventure with all of you!
- Our current Village team will provide support for students on Individual Educational Plans (IEPs). If your child is new to the Village and they have an IEP, you will have the opportunity to meet with their providers during your meet and greet. Please see our [Staff introductions](#) for a complete list of providers, and their contact information.

Materials:

- Your child will need a device to access synchronous learning opportunities, however please keep in mind screen time will be limited based on developmentally appropriate guidelines. If you do not have a device please see the technology heading below.
- Simple household materials are great and helpful, however if a teacher or provider is requesting any specific items, it is likely those items will be provided for your child.

Technology: Families in need of an electronic device should contact your school director and they will get you a device to check out to your child.

- Angie Burnell, Village at North Director: 303-347-6994 or aburnell@lps.k12.co.us
- Tracey Hansen, Village at Highland: 303-347-4419 or thansen@lps.k12.co.us

Our POTS team looks forward to meeting you and your child soon! We look forward to a fun and engaging online learning experience!

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Tracey Hansen - Director of the Village at Highland 303-347-4419 or thansen@lps.k12.co.us Angie Burnell - Director of the Village at North 303-347-6994 or aburnell@lps.k12.co.us

