

STADIUM USE GUIDELINES

Littleton Public Schools

Varsity: Varsity sports, including football, soccer, track, and lacrosse, will have first priority when scheduling the stadium. This shall include games or events that have to be re-scheduled due to weather, playoffs, etc.

Junior Varsity: JV sports may schedule the stadium for practice or games through the athletic director. Varsity events and any other scheduled high school practice will have priority.

Scrimmages: All scrimmages will be scheduled through the athletic director.

Supervision: For any varsity event, the home team will be responsible for supervision from start to finish. For any JV or scrimmage event, the athletic director or designee will assume supervisory responsibility. **The stadium manager will not be responsible for supervision at any time.** The stadium manager will be in attendance throughout all varsity events; however, his/her attendance is not required for JV events or scrimmages. If vandalism or cleanliness becomes a concern in the absence of the stadium manager, JV events and scrimmages will be subject to cancellation. In addition, the cost of cleaning may be assessed to the offending school.

Concession stands: The concession stands are the responsibility of the home team. This includes the cleaning of the stands at the end of each use. Coke products, including syrups and cups, will be ordered through the stadium manager and reimbursed by the schools. All water and sports drink products will be served in cups rather than plastic bottles in order to eliminate projectiles.

Game preparation: The stadium manager will be responsible for the setup of all scheduled varsity events. This includes flags, soccer goals, sweeping the turf, access to concession stands and restrooms, and radios (if necessary).

Snow removal: Snow will be removed from the turf area at the direction of the operations and maintenance manager and the home team's athletic director. The equipment that is used for snow removal does not actually touch the turf surface; as a result, there will be a thin accumulation of snow remaining after the removal. If coaches or referees require additional removal, the home team will provide the manpower to shovel the field lines (plastic shovels will be provided; no metal blades at any time). Snow will not be removed from the track or bleacher areas. A request to remove snow from the turf must be given at least three hours in advance.

Restroom facilities: The stadium manager will maintain restrooms after each scheduled event. Restrooms will be available for use at every varsity game and opened at the discretion of the supervisor/coach in charge for JV games and scrimmages.

Press box: The press box is to be used by officials only. Students are not to be in the press box unless they are there for official business and the athletic director has given permission and the okay to the stadium manager. Announcements will be made at halftime (by the stadium manager) indicating that spectators remain off the playing field. This is to limit confusion and accidents.

Lighting: The stadium manager will control use of the lights for all scheduled events. Teams that practice beyond daylight will be allowed use of the lights from dusk until 9:00 p.m. two times without charge. A fee will be charged for additional lighting use (this includes band practice). This means that varsity football, band, or any other scheduled events at each high school may use the lights free of charge two times during the regular season. Unused minutes may not be applied to a third occurrence. The fees applied will be based on the most current fee structure as outlined in the Facility Use Guidelines.

Security: It is the responsibility of the stadium manager or (in the stadium manager's absence) the supervisor of the event to secure the stadium after every event.

Storage: No storage is allowed anywhere on the premises for any non-stadium equipment. The one exception is cabinet space inside the old north concession stand. Each school will be given equal space to use.

Trash: Please work with your group to maintain the grounds at the stadium. The stadium manager will ask for booster clubs to volunteer with stadium cleanup after events, but that is not guaranteed. Trash cans will be emptied after each event, and every effort will be made to clean the stands, but the stands may not be cleaned thoroughly in time for the following day's events without the help of volunteers.

BBQs: The use of BBQs anywhere on Littleton High School's property is prohibited. This includes any type of unit that uses propane or briquettes as a source of heat. Exclusions will be made for booster clubs that use the BBQs inside the fenced area for concession sales.

Flags: The stadium manager will be responsible for raising and lowering the flags at each event.

Scoreboard: Individuals assigned by the athletic director or his/her designee will operate the scoreboard.

P.A./sound system: In an effort to be able to provide music for our teams and be good neighbors, these rules must be followed. Failure to do so may result in the loss of music for all stadium events. Only the stadium manager and those given permission by your athletic director will be allowed to use the sound system. Students are not allowed to use it. Music is for warm ups and halftime only. Music can be played for no more than 30 minutes before the game and for halftime shows. Music can't be played for practices or personal enjoyment. Only music approved by the athletic director is allowed. If you have questions about the operation of the sound system, please see the stadium manager.

Keys: The stadium manager distributes keys to the athletic directors. Access is limited due to safety and liability issues.

Assistance from clubs: Clubs are encouraged to help out with cleaning after an event. Cleaning the stands and area around the concessions would be greatly appreciated and will ensure the stadium will be presentable for the next group that will be using the facility.

Ticket booth: Volunteers who work the ticket booths will be expected to relay information regarding rules and regulations that are posted at the concession stands. Food, animals (except for service dogs), beverages, ice chests, skates, scooters, frisbees, etc. will not be allowed into the stadium. All bags and backpacks are subject to search.

Gates: All gates **must** be left unlocked during any event (they can be closed). It is recommended that these gates be supervised throughout the event to avoid free access.

Police security: It is the responsibility of the home team to provide police security at events that they deem necessary. Police are to roam the lots and athletic playing areas to discourage horseplay, illegal parking, drinking, etc. The home team supervisor is responsible for contacting the police on-site and notifying them of their duties.