



April 5, 2021

Dear Sandburg Parents,

It has been a long custom at Sandburg for parents to give input related to their child's placement for the following school year. The included form is intended to give you an opportunity to provide us with information regarding your child's learning needs.

Our staff works hard together to develop class assignments for the following school year. When developing class lists, we take many factors into consideration including: student learning styles, classroom environments, behavioral considerations, ability levels/stages of developmental readiness, social relationships, gender distribution and participation in special programs. With so many factors i Fortunately, we have a very talented and caring staff at Sandburg and are committed to quality programming in every classroom. We are pleased to let you know we will have three classes at Kindergarten and 1st grade.

Our goal is to make the best possible placement for each student. We try to minimize re-assigning students once the class lists have been made. One change at any grade level creates a domino effect that impacts the classroom balance we work so hard to achieve. Because of this, we are asking for special considerations early on so that we can do a comprehensive job of addressing needs. If you feel your child has a specific need or learning style that we should consider in placing him/her for next year, we ask that you fill out the attached form and return it to the office **no later than Friday, April 16th**. This form is completely optional and not a requirement for us to create balanced classrooms for the upcoming '21-22 school year.

Please focus on your child and his/her specific needs and learning style and do not address/request a particular teacher in your response. Thank you for understanding the complexities of this seemingly 'simple task'. We want you to feel heard and supported so we encourage you to put your special considerations on the attached form and return it to the office by Friday, April 16<sup>th</sup>. Please fill out a seperate form for each child.

Thanks so much for your cooperation and support in this matter.

Sincerely,  
Karen Tarbell  
Principal  
303-347-4675  
[ktarbell@lps.k12.co.us](mailto:ktarbell@lps.k12.co.us)

# Optional Student Placement Input From

Carl Sandburg Elementary School

**Due April 16, 2021 - Front Office**

Student Name : \_\_\_\_\_

Parent Name : \_\_\_\_\_ Phone : \_\_\_\_\_

Current Teacher : \_\_\_\_\_

2021-2022 Grade level: \_\_\_\_\_

Areas of strength for your child:

Specific educational needs or considerations for your child:

Describe the type of classroom environment that creates the best learning atmosphere for your child (highly organized, lots of choices, etc.):

Name two or three teacher characteristics that would best serve your child:

Things you have discovered that help your child be most successful in school: