



Thursday, January 20, 2022

Dear Parents/Guardians,

Due to some lessons learned from previous COVID restrictions, Heritage High School has decided to conduct Parent/Teacher Conferences both remotely and in-person this semester. Virtual conferences will take place by appointment only from 5:00 to 7:00 pm on Monday, January 31, 2022 and will be conducted by phone. To sign up for an appointment, please follow these steps:

- [Click this link to view the teacher conference sign up.](#)
- Locate the tab for **each** teacher, case manager, or service provider you would like to speak with and click the “Sign Up” button next to the available time for that teacher, and then click the “Submit and Sign Up” button at the bottom of the page.
- Fill out the required information to sign up for each conference.
- **Parents must sign up for time slots before 12:00 pm on Friday, January 28.**

Your child’s teachers will call you or schedule a 5-minute Google Meet conference at the time you select. If you need longer than 5 minutes, please email your child’s teacher directly to schedule a separate time to connect.

In addition to these virtual conferences, an opportunity for face-to-face meetings will occur this semester on Thursday, March 3, 2022. The power of the partnership between staff, parents, and students is vital for student success so this additional opportunity made sense for everyone. Your child’s teacher will call you during your scheduled time. Please note, the call may originate from a blocked number, but we promise, we are not a solicitor or a political call. Due to the tight timeframes, teachers will not be able to call back if a call is missed. Another time will need to be scheduled after January 31.

As usual, counselors and administrators will also be available on conference nights. If you would like to speak with an administrator or counselor, please follow these steps:

- [Click this link to view the administrator and counselor conference sign up.](#)
- Locate the tab for each administrator or counselor and book a time to meet with them.
- Counselor and administrator sign-up sheets will remain available on the evening of conferences and will not close until 6:00 pm on Monday, January 31.

Please call our main office at 303-347-7600 if you have any questions. We appreciate your partnership in your child’s education and look forward to speaking with you during conferences!

Sincerely,

A handwritten signature in cursive script that reads "Stacey Riendeau".

Stacey Riendeau, Principal