

LARS ABSENCE REPORTING



IF YOU ARE A NEW EMPLOYEE TO LPS, PLEASE FOLLOW THE DIRECTION BELOW TO ACCESS THE
LITTLETON PUBLIC SCHOOLS REPORTING SYSTEM (LARS).

USE THIS SYSTEM TO REPORT ALL YOUR ABSENCES (SICK, PERSONAL, JURY DUTY, PROFESSIONAL.)

- * Call the LARS reporting system to enter your absence over the phone: 1-800-942-3767
- * You will be asked to enter your ID# (this is your phone number) followed by the (#) key.
- * You will be asked to enter your PIN# (Frontline Education assigns this #) followed by the (#) key.

If you do not know your ID# or PIN#, please log onto the LARS web app:

<https://app.frontlineeducation.com>

Once you are logged into the web application sign in as an SSO (Single Sign On) user and enter your LPS Gmail email address for your User ID.

Your Phone Login ID# and PIN# can be found by clicking on “Account” and then “Phone Credentials.”

You may change your PIN# if you like. It must be a 4—5 digit number.

QUESTIONS REGARDING LARS:

CONTACT THE LARS OFFICE AT 303-347-3370