

Job description: Elementary Teacher

General Statement of Duties:

Littleton Academy, a high-achieving K – 8 charter school, is seeking a warm and intelligent primary teacher to deliver the Core Knowledge curriculum.

Essential Job Functions:

- Responsible for planning and instruction of the Core Knowledge Curriculum using Saxon Math, Shurley English, Open Court Reading, teacher created Social Studies and Science.
- Assess and monitor student academic progress in core subjects.
- Maintain complete and accurate student academic and disciplinary records.
- Excellent communication skills to include clear and timely communication of standards, achievements, and areas of growth or need to students, parents, and administrators.
- Maintain a safe and orderly classroom.
- Cooperative work with students, specialists, parents and administration in the development and implementation of individualized education plans, independent or small group study programs, and response to intervention plans.
- Track and maintain textbooks and other instructional materials, ensuring appropriate level and adequate supply.
- Set an example of intellectual curiosity, critical thinking, self-motivation, self discipline, and reflection for students and colleagues including the professional development of knowledge, skills and practices.
- Follow the letter and spirit of Governing Board policies and directives from administration.
- Model respect, personal responsibility, competence, and honesty in every aspect of the job.
- Cooperate with all employees: administration, teachers, instructional assistants, para-professionals, parents and community members in the common endeavor to educate Littleton Academy students in keeping with our vision and mission.

Please submit a cover letter, resume, 3 references, most recent evaluation and essay to [jrice@lps.k12.co.us](mailto:jrice@lps.k12.co.us)

Essay topic: In 500 words, describe your teaching philosophies and methods specifying how those make you a good fit for our academically rigorous charter school's students.