**September 18, 2019**

**8:00 a.m. – 10:00 a.m.**

**Members present**: Larry Bolden, Shane Dowdy, Pat Egeberg, Karla Elliott, Luisa Gomez, Denise Lee, Stephenie Mackelburger, Sherry Newton, Melody Oestmann, Lori Romero, Debbie Smith, Carlos Vargas, Jackie Watkins

**Members absent**: Keith Blanchfield, Jennifer Davis, Kitti Mayne, Lisa Thursby

**CEAC’s mission is to provide classified employees a voice for their questions, ideas, and concerns on matters such as, but not limited to, the following:**

 **● Assistance in contributing better service to the school district and community**

 **● Examining ways to improve job satisfaction**

**● Valuing classified employees and recognizing their professional status within the district**

 **● Recognition of classified employees’ contributions to the District’s mission**

**● Functioning as an information resource for all classified employee groups**

Ken Moritz called the meeting to order.

**Discussion**

* Meeting started with introductions around the table
* Looked over CEAC Norms and got the group’s approval
* Looked over CEAC Bylaws

-Discussion about communicating with other staff.

-Meeting minutes will be reviewed by Pat Egeberg, Melody Oestmann and Karla Elliott.

* Shane Dowdy will continue as CEAC Co-Chair.
* LAEOP (Littleton Association of Educational Office Professionals) will be meeting on Tuesday, September 24 4:30-5:30 at Adelita’s.
* Discussion about setting up a CEAC liaison for each school. Karla Elliott and Ken Moritz to meet about this.
* The committee discussed how to get fresh perspectives and new ideas.
* Information on new board member candidates. Crysti Copp, Lindley McCrary, Robert Reichardt, and Jessica Roe are running for two open positions. There will be candidate forums on September 30 (LHS), October 2 (AHS) and October 16 (ESC Boardroom). CEAC members and classified employees are encouraged to attend.
* Agenda topics in the next year for the CEAC meetings.

-Diane Doney, Chief Financial Officer, will speak to CEAC in November.

- Mary Shay, Director of Innovation and Relevance to visit in February.

-Terry Davis, Director of Operations and Maintenance, to give update on Bond in March.

* A big part of CEAC discussion this year will be our salary schedule.

**Coming Up**

* Feedback from homework assignment
* Ken & Karla will show their first draft for CEAC liaisons
* Choose Mini-Grant recipients

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|  | **CEAC Members** |   |
| **If you have questions, concerns or comments please contact any member:** |
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| **School Age Child Care** | **Nutrition Services** | **Paraprofessionals** |
| Larry Bolden (Wilder) 4770 | Debbie Smith 3360 | Pat Egeberg (Field) 4475 |
| Stephenie Mackelburger (Twain)4900 |  | Karla Elliott (Littleton) 7700 |
|  | **Property Management** |  Denise Lee (Goddard) 7850 |
| **Office Professionals** | Shane Dowdy (ESC) 3420 |  |
| Jennifer Davis (Finance) 3317 |  | **Transportation** |
| Luisa Gomez (ESC) 4360 | **Custodians** | Keith Blanchfield 4775 |
| Sherry Newton (Centennial) 4427 | Lori Romero (ESC) 3423 |   |
| Melody Oestmann (Facilities) 3322 | Carlos Vargas (Village) 6933 | **Administrative Liaisons** |
| Lisa Thursby (Transportation) 4783  |  | Ken Moritz (ESC) 3385 |
|   | **Preschool Lead Instructor** | Mike Jones (ESC) 3375 |
| **Special Education** | Kitti Mayne (Village) 6982 |   |
| Jackie Watkins (ESC) 3028 |  |   |