



Classified Employees Advisory Council

CEAC Minutes

October 19, 2022

9:00 a.m. – 11:00 a.m.

Members present: Karla Elliott, Misty Fritz, Tricia Earp, Ken Moritz, Tracy Dean, Jason Beutler, Leah Raymond, Alicia Peterson, Jennifer Davis, Mat Jekot, Dr. Sheri Charles, Kitty Mayne, Denise Lee, Dee Tollinchi, Zita Brogan, Lisa Thursby, Keith Banchfield

Members not present: Jackie Watkins, Fred Bear

CEAC's mission is to provide classified employees a voice for their questions, ideas, and concerns on matters such as, but not limited to, the following:

- Assistance in contributing better service to the school district and community
- Examining ways to improve job satisfaction
- Valuing classified employees and recognizing their professional status within the district
- Recognition of classified employees' contributions to the District's mission
- Functioning as an information resource for all classified employee groups
- Serving as a liaison between classified employees and the Board of Education

Ken Moritz called the meeting to order.

Discussion:

Start time for CEAC meetings was pushed back from 8:00 am to 9:00 am in an order to accommodate transportation representatives.

Ken introduced the new members of the CEAC team: Kathleen Davis and Mat Jekot are the new members.

Ken introduced Dr. Sheri Charles- the Assistant Superintendent of Human Resources. She shared her openness and willingness to hear the concerns from within the district and help us solve the concerns. She then gave the team a chance to ask her questions.

Ken introduced Mat Jekot- Benefits Manager. Mat spoke about different benefit options and the Classified Sick Leave Bank with the team. Our sick leave bank is running low on days so Mat proposed a late enrollment option for classified staff to add more days. This window will be from (October 20- November 20). Please look for an email from Mat Jekot with more information to open enroll. The team voted to change the number of sick days the district would ask for in the case of a late enrollment from 2 days to just 1 day and that change passed.

Ken made the official announcement that Mat Jekot will now be the CEAC Administrative Liaison.

The team took a look at the CEAC norms and made a couple of changes and updates to the wording on the document. They also took a look at the bylaws and made changes to Article 3, 7 and 9.

As a team we voted on Mini Grant recipients. The results are:

- Nordyka Pulai at LHS- \$100 to purchase white boards for ELD students and staff



Classified Employees Advisory Council

CEAC Minutes

- Christi Jeppesen at Littleton Academy- \$300 for brain bowl buzzers
- Jami Nelson at Options- \$300 for math games
- Laura Linnick at Powell- \$300 to purchase Dungeon and Dragon supplies for an after school club
- Vanessa Macklberg at Goddard- \$200 to purchase new scales for the science department
- Alison Nelligan at Goddard- \$300 to support battle of the books
- Shayna Wood at Goddard- \$200 to purchase more books to help show the diversity in the school
- Erin Wise at Euclid- \$150 to purchase a class set of calculators
- Megan Oaster at Newton- \$150 to purchase cleaning supplies for students in their Everyday Living classes to use

We received 28 applications and determined the recipients based on the following criteria:

- Money supports the students not the staff
- Money impacts the largest number of students
- Spread the wealth between the different schools and departments
- Fund the entire project
- Purchase of tangible items
- Trying to avoid technology

The team talked about what might be ideas to focus on as a group in upcoming meetings. CEAC will work towards updating the classified handbook language and to make recommendations for compensation issues.

Next meeting: November 17, 2022

CEAC Members

If you have questions, concerns or comments please contact any member:

School Age Child Care

Dee Tollinchi 4488

Nutrition Services

Tracy Dean 3359

Paraprofessionals

Karla Elliott (Littleton) 7700

Denise Lee (Goddard) 7850

Misty Fritz (Village North) 5201

Office Professionals

Jennifer Davis (Finance) 3317

Alicia Peterson (Arapahoe) 6095

Lisa Thursby (Transportation) 4783

Leah Raymond (Security) 3420

Property Management

Jason Beutler

Custodians

Fredrick Bear 7891

Transportation

Keith Blanchfield 4775

Zita Brogan

Special Education

Jackie Watkins (ESC) 3028

Administrative Liaison

Ken Moritz (ESC) 3385

Mat Jekot 3450