

2021-2022 HERITAGE HIGH SCHOOL PARKING PERMIT AGREEMENT

Once a permit has been purchased please submit hard copies of the following **CURRENT - NON EXPIRED** documents below to Lynn James in the Activities Office, secretary in charge of parking, to receive your parking permit:

- a. Driver's license
 - b. Student ID
 - c. Car insurance
 - d. Vehicle registration (must match car being driven)
 - e. This signed agreement form
- Once the permit is issued IT MUST BE DISPLAYED AND PERMANENTLY ATTACHED TO THE INSIDE FRONT PASSENGER WINDOW (lower right hand corner) AND VISIBLE TO SECURITY.
 - Valid parking with permit: Main Lot and the Gallup Lot

STAFF USE ONLY Staff Initials _____

Date Issued _____ Time _____

Permit # _____

NOTICE: Parking permits may be purchased, but will NOT be issued until ALL fines are cleared.

Documents Received/ Missing:

- Current Registration
- Current Driver's License
- Current Insurance
- Current School ID
- Signed Form

Name of Student _____ Grade Level: _____

Drivers License # _____

Insurance Carrier _____

Insurance Policy # _____ Expiration Date _____

Student Signature _____

Acceptance of the parking permit constitutes acknowledgement by the holder that he/she has read and understood the conditions of this agreement and will strictly comply with these conditions.

Parent Signature _____

(When a permit has been purchased your student must still see the secretary in charge of parking to physically pick up their permit)

Make _____

Model _____

Year _____

Color _____

License Plate # _____

Plate Exp. Date: _____

Temporary Plate # _____

Temp. Plate Exp. _____

Heritage High School and Littleton Public Schools declare no responsibility for and assume no liability arising from fire, theft, vandalism, damage or loss of any vehicle or any article left therein while located on school district property or while in tow. Parking Permits are **NON-REFUNDABLE. GROUNDS FOR REVOCATION OF THIS PRIVILEGE INCLUDE THE FOLLOWING:**

1. Any behavior, on or off school grounds, which threatens the health and safety of individuals such as careless driving or speeding, theft or damage to property.
2. Possession of a weapon or possession, use, sale or the distribution of alcohol, drugs or controlled substances, drug paraphernalia, or any other contraband.
3. Continued and willful disobedience of parking lot rules especially those relating to speed exceeding 5 MPH, parking in the fire lanes or handicap spaces, sitting in car, loitering, littering, parking in areas not designated for student parking, or improper displaying of the parking permit.
4. Selling or lending a parking permit to anyone who is restricted from parking on campus. The receiver of the parking permit will also be subject to disciplinary actions.

REGULATIONS and FEES

1. **\$50.00** per year to park in designated spaces from 6:00 a.m. until 4:00 p.m. as long as the HHS permit is properly displayed.
2. **\$25.00**-second semester fee.
\$5.00-fee for a second parking permit if a student will be driving a different car more than one time per week.
\$5.00-if student acquires a new vehicle and the previous permit is not able to be transferred.
3. **\$25.00**-parking fine for failure to park in student designated areas. Student parking is not allowed in **any STAFF designated area**, north of the tennis courts, the visitor's /drop off loop, bus lanes, **Windermere Street** by senior wall, or any other non student designated areas from 6:00 a.m. until 4:00 p.m. "Parking by Permit Only" signs apply to homeowners.
4. **\$25.00**-fee to replace lost, stolen, or misplaced permits, grounds for Revocations listed above. The parking fee is non-refundable once the semester begins or if the parking permit is revoked. Students are responsible for safeguarding their permits.
5. **\$75.00**-removal fee if student's vehicle has been immobilized for continued violations. Severe cases will result in the vehicle being towed. Unregistered vehicles may be immobilized without notice. This may also apply to student vehicles that continually park without a properly displayed valid permit.
6. **Temporary permits** will only be issued to students who have purchased an HHS parking permit (these are issued when car is in shop, etc.)
7. **Tickets:** After receiving a ticket, the student must go to the Bookkeeper within three (3) days to pay fines.
8. Students who give, sell, or lend their parking permit will be subject to disciplinary actions as well as loss of their parking privileges. The receiver of the parking permit will also be subject to disciplinary actions.
9. Vehicles parked on school authorized property are subject to search by authorized school personnel which might include random searches by canines for drug or contraband.
10. Students must follow the directional arrows in the school parking lot when getting in and out of the parking lot. When parking in a space do **not** pull through the parking space. Make sure to follow the correct directional parking. If you fail to do so, you will be ticketed.