

# Concurrent Enrollment (CE) Student Worksheet

Student Name \_\_\_\_\_

Graduation Year \_\_\_\_\_

Date Activity Completed	Activity	Student Documentation of Concurrent Enrollment Discussions
	<p><b><u>Meet with your School Administrator or Counselor</u></b>                      Your counselor can share information about the new Concurrent Enrollment law that allows students in 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade to concurrently enroll in postsecondary courses. Please keep in mind that if you wish to take postsecondary courses, you must notify your counselor no later than 60 days before the end of the academic term that is immediately before the intended term of concurrent enrollment.</p>	<p><b>Counselor Name:</b></p> <p><b>CE Programs discussed:</b></p> <p><b>CE Program application deadlines:</b></p>
	<p><b><u>Update your Individual Career and Academic Plan (ICAP) with your Counselor</u></b>                      Your counselor will examine your ICAP to approve moving forward with postsecondary courses or moving forward with other challenging courses.</p>	<p><b>What is your career or postsecondary major of interest?</b></p> <p><b>Potential CE courses to consider:</b></p>
	<p><b><u>Complete Assessment Testing</u></b>                      Colleges require that students either take the Accuplacer exam or show qualifying ACT scores to enroll in courses. Talk to your counselor and the college about testing accommodations and any course prerequisites that may be required.</p>	<p><b>Tests to take:</b></p> <p><b>Dates of tests:</b></p> <p><b>Other prerequisites:</b></p>

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	<p><b><u>Complete your Paperwork</u></b>            Many high schools will require you to submit a concurrent enrollment application and other necessary forms before enrolling into the postsecondary course(s). Your counselor can provide you with a copy of all essential paperwork.</p>	<p><b>List of Paperwork Required:</b></p>
	<p><b><u>Complete your College Application</u></b>            Students must apply to the college they plan to attend. Meet with your counselor or school administrator to make sure the application(s) is (are) completed correctly.</p>	<p><b>Which college applications must I complete?</b></p>
	<p><b><u>Sign up for the <a href="#">College Opportunity Fund</a></u></b>            The College Opportunity Fund (COF) stipend pays a portion of your total in-state tuition when you attend a Colorado public institution or a participating private institution. The stipend is paid on a per credit hour basis to the institution at which you are enrolled and will be deducted from the designated COF account.</p>	<p><b>Navigate to <a href="http://www.CollegeInColorado.org">www.CollegeInColorado.org</a>; click on College Opportunity Fund/Apply online links.</b></p>
	<p><b><u>Register for your Course(s)</u></b>            Once you have completed this checklist, you will need to register for your college course(s), pay any fees (if applicable), and purchase your text books. You will also want to make sure that your ICAP is updated with your counselor to reflect your college class (es).</p>	<p><b>Registration Dates:</b></p> <hr/> <p><b>What fees must I pay?</b></p> <hr/> <p><b>What text books are required?</b></p> <hr/> <p><b>When did I update my ICAP coursework plan?</b></p>

Note: Concurrent Enrollment Activities [Checklist](#) provided by the Colorado Department of Education.