



**Educational Technology Advisory Committee
Meeting Minutes for August 20, 2014**

Chair: Mr. Dakota Wilkins Chair-Elect: Mr. Brian Bostwick CIO: Mr. Mark Lindstone

**LOCATION:
Educational Services Center**

6:00 PM – Arrival

6:32 PM – Convene Meeting: Mr. Dakota Wilkins - Chair ETAC 2014-2015

Call to order: Pledge of Allegiance

6:33 PM – Introduction: Mr. Dakota Wilkins

The committee opened with all Educational Technology Advisory Committee [ETAC] members introducing themselves and expressing why they are interested in being on this committee.

The purpose of the Educational Technology Advisory Committee is to provide the Board of Education [Board] with a Littleton Public Schools [LPS] community perspective regarding the use of technology student learning, technology program priorities, and advise the Board regarding district-wide technology systems. The Committee is also charged with advising the Board regarding the Educational Technology/Information Literacy Plan and monitoring compliance with State and Federal Laws. It is important to note that ETAC is one of four Board appointed committees in the district.

- ETAC will honor meeting start and stop times.
- ETAC rotates to different schools (celebrating successes)
- ETAC is a public meeting, the general public may attend.
- ETAC influences the conversation within the district ETAC has a voice, and the Board does listen
- Bring your technology, tablets, laptops etc..to ETAC meetings.
- An agenda will be e-mailed the Wednesday prior to the meeting.
- Have a gmail account for communication.
- ETAC welcomes and encourages committee participation. All discussion items brought to ETAC are moldable and open for ideas and suggestions.

Mr. Ken Price, CIO for the City of Littleton and ETAC Chair 2013-2014 presented his summary of last years ETAC activities and accomplishments. Here is a link to his ETAC [report](#) to be presented to the BOE at the October 23 BOE meeting, (please note that all ETAC members are invited and encouraged to attend this meeting).

Mr. Brian Bostwick, ETAC committee chair 2015-2016, facilitated an understanding of how the committee will proceed refining the ETAC Charge for the year. Updating the 2014-2015 tasks, or charge, is the goal for the evening's meeting.

6:45 PM - LPS Foundation - Ms. Beth Best, Executive Director of LPS Foundation:

Ms. Beth Best Reported:

- The LPS Foundation exists solely to raise money for Littleton Public Schools. In addition to other district initiatives, the Foundation partners strongly with I.T. to support technology projects. [ie: netbooks, discovery ed techbooks, wireless, STEM centers]
 - The Foundation recently closed out the books on their most stellar year yet. The Foundation donated a record setting \$554,494.00 for year 2013-2014!
- The Foundation recently donated \$208,000 to roll out the first phase for middle school tech labs

If anyone on the committee has any connections with prominent businesses in the area who might be interested in helping raise the remainder of funding for the tech labs, please let Beth know.

Other information of the Littleton Foundation can be found **HERE**.

7:00 PM – Board Report: Ms. Carrie Warren Gully, BOE Liaison to the ETAC committee

Ms. Warren-Gully thanked all ETAC members for volunteering to be involved in the committee, and taking the time to make meaningful contributions to LPS.

The Board wrapped up business in June, took a break for July, and is starting to reconvene. Discussion items include:

The legislature informed school districts of budget plans late in May, making school level decisions regarding financial distributions later than planned. The good news is that funding was higher than expected.

The funding will be committed to a few key areas:

- The district will try to move towards 1:1 computing to facilitate the new assessment piece for Colorado academic standards testing called PARCC [Partnership for the Assessment of Readiness in College and Career].
- The district will put forward a new focus on mental health. There will be an increase in counseling especially at the secondary level. The district will partner with Douglas/Arapahoe county mental health organization. Littleton is one of the first districts in the nation to proactively address mental health issues in schools, and hopes to bring a mental health facility that will be housed within the school district.

Other Reports included:

- The Board will continue to focus on a strategic plan for the district which outlines core beliefs, goals, and timelines for achievement, and implementation of those goals.
- Ms. Warren Gully spoke of her attendance at InnEdco this summer, which is a state conference focusing on technology in education. Littleton Public Schools was very well represented at the conference, with many teacher presenters from LPS. It was a proud experience, and evidence that this district is one of the leaders in how technology is used in classrooms instruction.

7:10 PM –CIO Report: Mr. Mark Lindstone

Mr. Mark Lindstone reported:

- Several staffing changes were made in the I.T. department including the return of Mr. Mike Port Director of Technology and the addition of on-site technicians at the elementary schools to elevate the level of support.
- A large number of Chromebooks were rolled out this summer to facilitate math standardized testing for third to eighth graders this spring.

- Improvements and upgrades to a variety of equipment used in middle school STEM labs were made this summer.
- The I.T. department hosted a Google Academy facilitating the professional development of Google implementations for teachers and administrators.

7:30 PM –Citizens Bond Oversight Committee: [CBOC]- Mr. Brian Bostwick

The recent bond funding approved by the citizens of Littleton has been underway. Improvements and replacement of building roofs started this summer. In addition, Littleton High School received a new boiler less than half the size of the antiquated one it replaced and is more efficient. Everything is on schedule and running as planned. More information regarding district improvements will be forthcoming. Mr. Lindstone added that upgrades to the infrastructure that supports technology in LPS, such as the wiring, is also being improved.

7:45 PM – ETAC Small Group Discussion

The ETAC yearly Board report will be presented at the Board meeting on October 23, 2014. As part of that presentation the ETAC Charge or listing of goals for the year 2013-2014 will be presented. In preparation, the committee broke into small groups discussing each one of the charges provide edits, changes, and clarifications. After each small group discussion, feedback with important comments, views and responses were hashed out and debated within the entire committee. [HERE](#) is a revised copy of the ETAC Charge for 2014-2015 with the committee input.

**Next ETAC Meeting will be at
GODDARD MIDDLE SCHOOL
3800 W. Berry Ave.
Littleton, 80123
Wednesday, September 24th**

8:30 PM –Adjournment