

Littleton Public Schools

TRAINING PLAN

Student Name: _____ Employment Site: _____

Job Title: _____ Employment Site Supervisor: _____

Education Objectives for Students:

Successful employment includes (1) performing various tasks on the job, (2) making good decisions and using good judgment and (3) following instructions on the job. The student will be able to identify their job-related strengths and weaknesses.

Student Employment Duties and Responsibilities
1.
2.
3.
4.
5.
6.
7.
8.

Student and supervisor signatures are needed to verify *the duties and responsibilities of the student*. *The employer and School Business Liaison will consult with each other regarding the student's learning experiences and performance.*

Assurance from Employer: Students will be accepted and assigned to jobs and otherwise treated without regard to race, color, national origin, sex or handicap.

Student Signature: _____ **Date:** _____

Supervisor Signature: _____ **Date:** _____

Supervisor Email Address: _____

Credit hours worked will not be accepted until CEE paperwork is completed and turned in to the School Business Liaison.

Date received by School Business Liaison: _____

School Business Liaison Signature: _____