

Concurrent Enrollment College Agreement

Student: You have indicated that you are interested in taking a course at **Arapahoe Community College (ACC)**. Persons under 21 years of age who are enrolled in the 9th – 12th grade in a School District and who demonstrate academic preparedness are eligible for Concurrent Enrollment Programs. Concurrent Enrollment students earn both high school and college credit for the same course, and the students' share of college tuition is paid by the School District. Students in 12th grade may enroll in college Developmental Education courses, if approved by their School District. High school students who are retained for instructional purposes beyond the 12th grade may not enroll in more than nine college credits concurrently during the following year. To enroll in a course at an eligible postsecondary institution, a student must have completed the minimum course prerequisites and all required assessments.

SECTION A: To be completed by the Student (PLEASE PRINT & USE BLACK OR BLUE INK PEN)

Name _____ Semester/Year _____

ACC Student ID# **S** _____ SASID# (10-digits) _____
(Go to ARAPAHOE.EDU to apply for Admissions/Student ID#) *(Provided by School Counselor or Administrator)*

Address _____ City _____ State _____ Zip Code _____

Contact Phone# _____ Cell# _____ Date of Birth _____

High School Attending _____ Graduation Year: 2017 2018 2019 2020 2021

Name of Parent(s)/Guardian(s) _____

SECTION B: To be signed by the Student and the Student's Parent/Guardian

Attention Student and Parent(s)/Guardian(s): Your signature below indicates that you wish the above-named student to participate in the Concurrent Enrollment Program and that you acknowledge and agree to the following:

1. Program Requirements/Eligibility:

- a. The student must complete an admissions application to the college – Go to Arapahoe.edu
- b. The student must meet minimum course prerequisites (if applicable) and submit a completed College Agreement form

2. Course Selection:

- a. The Student received advice and counsel about participating in the Concurrent Enrollment Program from his or her high school.
- b. Only courses that apply toward a college degree or certificate, or (for 12th graders only) that qualify as Developmental Education courses, are covered under the Concurrent Enrollment Program.
- c. The Student may not enroll in a course under the Concurrent Enrollment Program unless it fits with his or her Individual Career & Academic Plan (ICAP/PEP) and it is approved by the School District.
- d. The Student must meet the same course prerequisites and expectations as all other college students in a course, as noted in the current Academic year catalog and the course syllabus.

3. Tuition and COF Stipend:

- a. The Student must apply for the College Opportunity Fund (COF) when enrolling in any Concurrent Enrollment Course. Applying for the COF stipend is easy and can be done online at <https://cof.college-assist.org> or by authorizing the college to apply on the Student's behalf on the online admissions application. The Student or Parent/Guardian will receive a bill (and may be subject to collections at the end of each term) for the amount of COF if the COF stipend is not applied to the Student's college account.
- b. The Student authorized use of his or her COF stipend for all eligible credits for the semester stated above and all future semesters. College-level credits used will be deducted from the Student's COF lifetime account.
- c. The cost of tuition will be covered by the School District. If the Student receives an "F" or a "W" for withdrawing, the Student and the Student's Parent/Guardian may be required to pay the School District for the tuition it paid ACC.

4. Academic Transcripts:

- a. The grade received in each course will appear on the Student's official high school and college transcripts.
- b. College course credits may transfer in congruence with Colorado GT Pathways or articulation agreements if the Student earns a grade of "C" or better in the course.
- c. If the Student seeks to add, drop or withdraw from a college course, he or she must meet with the High School counselor and notify the college Concurrent Enrollment staff. If the Student withdraws from a course after the college drop deadline, ACC will record a "W" or a grade of "F" on the Student's college transcript.
- d. In compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974, the Student gives ACC permission to report absences and disciplinary issues, and to release grades, transcripts, in progress grades, class schedules, and billing information, as available, to the School District for the courses covered under the Concurrent Enrollment Program.

By signing below, we understand and will abide by all of the statements listed in Section B.

Student Signature **Date**

Parent/Guardian Signature **Date**

CONCURRENT ENROLLMENT REQUIREMENTS

Students must complete the following requirements to be eligible for college credit enrollment:

- ACC Admissions Application & COF Authorization
- Concurrent Enrollment College Agreement Form *(Completed each semester with ALL signatures)*
- **CONCURRENT ENROLLMENT COURSES WITH PREREQUISITES**
 - Must have qualifying placement test scores (CCPT, ACCUPLACER, SAT or ACT)

SECTION C: Part 1 – Student Eligibility: To be completed by High School Counselor/Principal. Check all that apply.

_____ This student is under 21 years of age.

_____ This student is currently in the following grade level: _____

_____ This student is eligible to enroll in Developmental Education courses (**12th graders only**).

SECTION C: Part 2 – Course Selection: To be completed by Student/Counselor

Subject	Course Number	Course Title	College Credit Hrs
MAT	121	College Algebra (EXAMPLE)	4

STUDENT SASID# (10-digits): _____

(To be completed by Counselor/Administrator)

Counselor/Principal Signature: _____ **Date:** _____

High School Counselor/Principal Signature verifies that the course(s) is included in the Student's ICAP/PEP.

Section D: Part 1 – School District Approval

If signed by the Superintendent or designee, the School District agrees to pay the tuition for each course listed above:

Approved by Superintendent (or Designee)

Signed: _____ Title: _____ Date: _____

SECTION D: Part 2 – College Approval

Approved by Arapahoe Community College Administrator

Signed: _____ Title: Concurrent Enrollment Specialist Date: _____