



**Your Resource for Student Success This Summer!**



# Summer School

**2018 High School Programs**

**Day | Evening | Online | Physical Education**

Curriculum for this program is provided by the Littleton Public School District  
and meets the Colorado Academic Standards at the High School level.

**For more information • 303-797-5722 • [arapahoe.edu/syc](http://arapahoe.edu/syc)**



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# Day Options: June 4 - June 29

If you are an incoming 9th grade student, check with your counselor to determine if you are eligible for this program.



## Language Arts

### English 9 – Semester 1

Daily grammar practice; Students study traditional and contemporary literature and increasingly complex informational texts as the primary, though not exclusive, basis for instruction in these skills. They read novels, short stories, poetry, drama, nonfiction, and essays. Students learn reading strategies and examine the elements of literature and literary techniques as the basis for analyzing, interpreting, and evaluating. Students write literary, narrative, informational, and persuasive texts using a controlling idea or thesis with relevant support which emphasize critical thinking, research skills, analysis, originality, and organization as well as editing and proofreading. Students will explore research questions effectively using the analysis of informational materials and effective problem solving. They will write using appropriate grammar, usage, mechanics, clarity, correct spelling, and an expanded vocabulary. Students give informative and persuasive speeches that demonstrate effective organization, critical thinking, and presentation skills. Students learn listening strategies in order to analyze a speaker's purpose, gain information, and interpret meaning. This course content is based on the Colorado Academic Standards: oral expression and listening, reading for all purposes, writing and composition, and research and reasoning.

*Mon-Fri, 8 a.m.-2:30 p.m., 2 wks, June 4-June 15 ACC Campus  
YTHC 2001M01-58001 \$270*

### English 9 – Semester 2

Daily grammar practice; Students study traditional and contemporary literature and increasingly complex informational texts as the primary, though not exclusive, basis for instruction in these skills. They read novels, short stories, poetry, drama, nonfiction, and essays. Students learn reading strategies and examine the elements of literature and literary techniques as the basis for analyzing, interpreting, and evaluating. Students write literary, narrative, informational, and persuasive texts using a controlling idea or thesis with relevant support which emphasize critical thinking, research skills, analysis, originality, and organization as well as editing and proofreading. Students will explore research questions effectively using the analysis of informational materials and effective problem solving. They will write using appropriate grammar, usage, mechanics, clarity, correct spelling, and an expanded vocabulary. Students give informative and persuasive speeches that demonstrate effective organization, critical thinking, and presentation skills. Students learn listening strategies in order to analyze a speaker's purpose, gain information, and interpret meaning. This course content is based on the Colorado Academic Standards: oral expression and listening, reading for all purposes, writing and composition, and research and reasoning.

*Mon-Fri, 8 a.m.-2:30 p.m., 2 wks, June 18-June 29 ACC Campus  
YTHC 2002M01-58002 \$270*

### English 10 – Semester 1

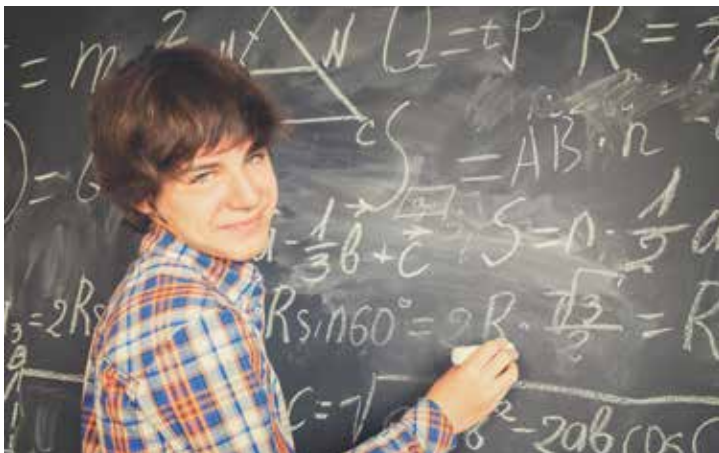
Students will study a wide range of texts including novels, short stories, poetry, drama, non-fiction, and essays. Students will apply reading strategies and examine the elements of literature and literary techniques, with a focus on interpretation of universal themes and human experience. Students will write within literary or narrative genres with a focus on organization, grammar, and usage. Students will gain practice in research and reasoning through collecting, analyzing, and evaluating information obtained from multiple sources. Students will also gain experience in oral expression and listening by successfully operating in small and large groups demonstrating effective listening skills. Students will use persuasive techniques while speaking both formally and informally. This course emphasizes further knowledge, practice, and application of the four basic areas as stated in the Colorado Academic Standards: reading for all purposes, writing and composition, research and reasoning, oral expression and listening.

*Mon-Fri, 8 a.m.-2:30 p.m., 2 wks, June 4-June 15 ACC Campus  
YTHC 2010M01-58003 \$270*

## English 10 – Semester 2

Students will study a wide range of texts including novels, short stories, poetry, drama, non-fiction, and essays. Students will apply reading strategies and examine the elements of literature and literary techniques, with a focus on interpretation of universal themes and human experience. Students will write within literary or narrative genres with a focus on organization, grammar, and usage. Students will gain practice in research and reasoning through collecting, analyzing, and evaluating information obtained from multiple sources. Students will also gain experience in oral expression and listening by successfully operating in small and large groups demonstrating effective listening skills. Students will use persuasive techniques while speaking both formally and informally. This course emphasizes further knowledge, practice, and application of the four basic areas as stated in the Colorado Academic Standards: reading for all purposes, writing and composition, research and reasoning, oral expression and listening.

*Mon-Fri, 8 a.m.-2:30 p.m., 2 wks, June 18-June 29 ACC Campus  
YTHC 2011M01-58004 \$270*



## Comprehensive English 1, 2

Various novels, short stories, and informational texts will be read to interpret and evaluate purpose and meaning. Students will research to provide insightful conclusions on the values of humility, empathy, and confidence. Students will write to explore thematic elements of literary, narrative, informational, and persuasive texts. Students will make ongoing revisions using appropriate grammar, usage, mechanics, clarity, and an expanded vocabulary. Areas of study will include problem solving, reading comprehension exercises, writing, and vocabulary development. This course offers students concentrated instruction and additional practice in the Colorado Academic Standards of: oral expression and listening, reading for all purposes, writing and composition, and research and reasoning.

*Mon-Fri, 8 a.m. - 2:30 p.m., 2wks, June 4-June 15 ACC Campus  
YTHC 2013M01-58005 \$270*

# Mathematics

## Algebra I – Semester 1

Explore the properties of real numbers and use them in problem solving situations. Use graphs, tables, situations, and equations to explore linear functions and inequalities. Write and solve linear equations and inequalities. Graph linear functions and inequalities, including systems of both functions and inequalities. Collect and organize data using measure of center and range. Study algebraic and geometric patterns involving area, perimeter, and angles of polygons.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 4-June 15 ACC Campus  
YTHC 2020M01-58006 \$270*

## Algebra I – Semester 2

Continue work with situations, equations, tables, and graphs of linear functions and inequalities. Solve systems of linear equations graphically and algebraically. Extend understanding of functions to interpret and solve problems involving quadratic and exponential functions. Derive and use the quadratic formula and explore solutions to quadratic functions.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 18-June 29 ACC Campus  
YTHC 2021M01-58007 \$270*

## Algebra II – Semester 2

Examine, interpret, solve and graph rational, quadratic, inverse, exponential, and logarithmic functions. Be introduced to sequence series and complex numbers. Investigate conic relations.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 4-June 15 ACC Campus  
YTHC 2025M01-58008 \$270*

## Geometry – Semester 2

Students formalize geometric relationships involving angles, lines, triangles, quadrilaterals, and circles. Students spend time creating viable arguments around triangle congruence and similarity, using transformations as the key underlying definition of congruence and similarity. The study of triangles includes trigonometric ratios and right triangle relationships. Students create arguments and solve problems with shapes represented both on and off the coordinate grid. Coordinate geometry provides a connection and reinforcement to ideas studied in Algebra I.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 18-June 29 ACC Campus  
YTHC 2022M01-58009 \$270*

# Social Studies and Economics

## US History – Semester 1

The first course addresses American history after the Civil War. The class covers a survey of Industrialization, Manifest Destiny, Progressivism, Imperialism, World War I, the 1920's and the Great Depression – New Deal. These units emphasize the recurring themes of political and economic foundations of the U.S., and dealing with diversity to bring about unity.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 4-June 15* ACC Campus  
YTHC 2031M01-58010 \$270

## US History – Semester 2

The second course addresses World War II, the Cold War, domestic and foreign challenges in Vietnam, Korea, and the Civil Rights Movement. The class leads the student to understand the end of the 20th century and the role America plays in the world as we go into the 21st century. The themes include the recurring role of government to solve social and political inequality - versus- traditional government non-involvement and the limits of individual freedom. In order to encourage students to become global citizens, course content is based on the Colorado Academic Standards of: developing an understanding of how people view, construct, and interpret history; analyzing key historical periods and patterns of change; examining and making connections with places and regions; analyzing the origins, structure, and functions of government and their impact on societies and citizens.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 18-June 29* ACC Campus  
YTHC 2032M01-58011 \$270

## Western Civilization 2/World History 2 – Semester 2

The chronological study of mankind will continue from the Middle Ages through the 19th and 20th centuries. In order to encourage students to become global citizens, course content is based on the Colorado Academic Standards of: developing an understanding of how people view, construct, and interpret history; analyzing key historical periods and patterns of change; examining and making connections with places and regions; analyzing the origins, structure, and functions of government and their impact on societies and citizens.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 4-June 15* ACC Campus  
YTHC 2034M01-58012 \$270



## World Cultural Geography

This course will introduce students to the examination of spatial relationships and processes in both human and physical geography. Students will study physical systems, including the dynamic and slow processes that shape our planet's various landforms, climates, and natural resources. The course will also focus on the human realm, and students will examine population, urbanization, and economic and political geography. Maps, globes, and other tools of geography, as well as the National Geographic's five themes of geography will be integrated into the course. In order to encourage students to become global citizens, course content is based on the Colorado Academic Standards of: developing spatial understanding, perspectives, and personal connections to the world; and examining places and regions and the connections among them.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 18-June 29* ACC Campus  
YTHC 2030M01-58013 \$270

## Economics

This course will introduce students to both micro and macroeconomic principles. Students will be given an overview of how various economic systems choose to allocate scarce resources among unlimited wants. The course will focus on the market system including the mechanisms of supply and demand. Students will also look at the U.S. economic system and explore the role of government in maintaining economic growth and stability, with an emphasis on personal finance. The course will conclude by focusing on issues of international economic interdependence. In order to encourage students to become global citizens, course content is based on the Colorado Academic Standards of: understanding the allocation of scarce resources in societies through analysis of individual choice, market interaction, and public policy; and acquiring the knowledge and economic reasoning skills to make sound personal financial decisions.

*Mon-Fri, 8 a.m.-2:30 p.m., 2wks, June 18-June 29* ACC Campus  
YTHC 2037M01-58014 \$270

# Physical Education Options

## Beginning/Intermediate/Advanced Swimming

Only students who will be in grades 10-12 in the fall of 2018 may register for swimming classes! Incoming 9th grade students are not eligible for swimming classes.

Swimming and water safety skills will be introduced as well as an orientation program in survival swimming. Swimming skills include rhythmic breathing, finning and sculling, surface dives, elementary diving, front crawl, back crawl, breaststroke, elementary backstroke, and sidestroke. Survival skills include treading, survival float, clothes flotation, and basic assists. Course content is based on the comprehensive Health and Physical Education Colorado State Standards which include understanding and execution of movement competence; mastery of physical, personal, emotional and social wellness; as well as prevention and risk management.

### Morning Session

Mon-Fri, 8-11 a.m., 4 wks, June 4-29  
YTHC 2038M01-58015

Littleton High School Pool  
\$270

### Afternoon Session

Mon-Fri, 11:30-2:30 p.m., 4 wks, June 4-29  
YTHC 2038M02-58016

Littleton High School Pool  
\$270



## Evening Options • 6 Weeks: June 11 - July 23



These classes are designed for individual and small group instruction. Students work independently and/or on group projects. Courses will require the use of a computer outside of class time, approximately 2 hours per week. Indicate the specific class needed on your registration form and the instructor will provide the curriculum to meet the course requirements for you. For Example: Geometry Semester 1.

### English

Include specific course on the registration form.

Monday and Wednesday, June 11-July 23, no class on July 4 ACC Campus  
YTHC 2045M01-58039 \$270

### Math

Include specific course on the registration form.

Tuesday and Thursday, 6-8:30 p.m., 6 wks, June 11-July 20 ACC Campus  
YTHC 2046M01-58040 \$270

# Online Classroom Options • 4 weeks: June 4-29



Only incoming 10-12 grade level students may enroll. All course work will be completed online in a computer classroom on the ACC campus. These are not home study courses. The online classes are facilitated in the classroom by a certified teacher and students must be present in the classroom. **Students and parents/guardians should attend an online class orientation immediately following the first day orientation to learn more about online classes.** These courses are not appropriate for ELA students.

**You may only take one course per time block.**

**Block I: M01**

**Monday-Friday, 8-11 a.m., June 4-29 (YTHC 2039M01-58017)**

**Block II: M02**

**Monday-Friday, 11:30-2:30 p.m., June 4-29 (YTHC 2093M02-58018)**

**Cost: \$270 per course**

Select from the following courses listed to the right. You may only take one course per time block. Select your time block using the codes listed above. The course code and course title must be listed on the registration page. For example, the Block I morning English 9 Semester 1 would be entered on the registration form as YTHC 2039 M01 – 58017 English 9 Semester 1.

## Language Arts

- *English 9 Semester 1*
- *English 9 Semester 2*
- *English 10 Semester 1*
- *English 10 Semester 2*
- *Creative Writing*

## Social Studies

- *Government*
- *Geography Semester 1*
- *US History Semester 1*
- *US History Semester 2*
- *Western Civilization Semester 1*
- *Western Civilization Semester 2*
- *Psychology I*

## Math

Online math courses are only appropriate for students who have taken math, understood it and failed it for such reasons as not turning in homework. If the student struggles with math concepts, then enrollment in a traditional math course is recommended.

- *Algebra I Semester 1*
- *Algebra I Semester 2*
- *Geometry Semester 1*
- *Geometry Semester 2*
- *Consumer Math*

## Miscellaneous

- *Career Planning*
- *Health*
- *Personal Finance*



## Registration Information

A registration enrollment form is required and must be approved and signed by the student's home school counselor. Registration is on a first-come, first-serve basis. Register early to avoid filled classes. If a minimum enrollment is not met, a class may be cancelled. A student is not registered for any class until the completed registration form including all signatures and payment has been received by Arapahoe Community College. Class sizes will be limited. Therefore, we encourage you to register early.

### Refunds

A 100% refund of tuition will be given if a student drops a class **no later than 5 p.m.** for the following options:

- Tuesday, June 5 for Day Option: Session 1
- Tuesday, June 19 for Day Option: Session 2
- Tuesday, June 5 for Online and Physical Education Options
- Friday, June 15 for Evening Option

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## How Do I Register?



**Mail-In Registration:** Complete a registration form, signed by a counselor or principal (if a counselor is not available), and include payment. Pay by check, money order, or credit card. Make checks payable to Arapahoe Community College. Credit card information may be included on the space provided on the registration form. Mail your registration form with payment (credit card information, money order, or check) to Arapahoe Community College, Workforce and Community Programs Office, A1215, 5900 S. Santa Fe Drive, Littleton, CO. 80120. It is important to include the entire address on the mailing envelope in order that mail is delivered to the correct department.

Please note that mailing in your registration does not confirm your registration. A confirmation and welcome letter will be emailed to the students Parent or Guardian once the student is officially registered. Registrants will be called if there are errors on the registration form preventing a completed registration.



**Walk-In:** Students may register by bringing their completed registration form with payment: check, money order, or credit card, to the Arapahoe Community College, Workforce and Community Programs Office, Room A1215, in the Annex building located near the tennis courts. The office is open Monday-Friday, 8 a.m.-5 p.m.



**Phone in Registration:** Phone in registration is not accepted, as the student's home school counselor must approve and sign the registration form. The original signed registration form must be presented upon registration via walk-in or mail-in methods.



**Online:** Online registration is not accepted, as the student's home school counselor must approve and sign the registration form. The original signed registration form must be presented upon registration via walk-in or mail-in methods.



# Registration Enrollment Form

You will not be officially registered in the program until both sides of this form have been completed accurately and payment has been received. You may copy this form, but original signatures must be on each copy.

**Summer 2018**

Office use only: \_\_\_\_\_ date

Student S # \_\_\_\_\_

\_\_\_\_\_ payment \_\_\_\_\_ signatures

\_\_\_\_\_ ACC PD \_\_\_\_\_ cashier

Notes: \_\_\_\_\_

\_\_\_\_\_

Student Name: \_\_\_\_\_  
Last First Middle

Birth Date: \_\_\_\_\_ Male \_\_\_\_\_ Female  
MM/DD/YYYY

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phones: \_\_\_\_\_ Evening \_\_\_\_\_ Day \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Parent/Guardian Email Address: \_\_\_\_\_ (For grades and registration confirmation.)

Parent/Guardian Phones: Evening \_\_\_\_\_ Day \_\_\_\_\_ Cell \_\_\_\_\_

Student's Home School: \_\_\_\_\_ Grade level Fall 2018 \_\_\_\_\_ S \_\_\_\_\_ Jr \_\_\_\_\_ Sr

**To be completed by the student:** After successfully completing Summer School, I will be a graduating senior. \_\_\_\_\_  
 I authorize Arapahoe Community College to release my grades, discuss my course progress, and any Code of Conduct issues with my school district representative and/or parents/guardian any time during the course(s) for which I have registered. I understand that more than 1 absence will result in a failing grade and automatic withdrawal from the summer school program without a refund. \*I understand that my home school district may be contacted to provide a copy of an IEP/504 if one is note provided by the parent/guardian(s).

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Are you a student with an IEP/504?  yes  no \*Parents are responsible for providing a copy of the IEP/504 for the student.

Please indicate any special learning needs of the student: \_\_\_\_\_

**To be completed by the counselor and/or principal:**  
 The student has verified course selection listed with me and I approve the course(s) for which the student is enrolling.

Counselor and/or principal signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print counselor/principal name: \_\_\_\_\_ Phone: \_\_\_\_\_

List course(s) approved to take this summer. Courses must be approved by your counselor as indicated by the counselor's signature.

Course Number/Section	Course Title	Start Time	Tuition
YTHC			
YTHC			
YTHC			
<b>TOTAL:</b>			\$ _____

Note: A one semester course is equivalent to a one semester course at the student's high school.  
 You may only register for a one semester course during any given time block.  
 Academic requirement questions should be directed to your school counselor.

**Payment Information: Drop off or mail this completed form with payment to:**

Arapahoe Community College • Workforce and Community Programs • 5900 So Santa Fe Drive, Littleton, CO 80120  
 Questions: Call 303-797-5722

By check Make Payable to Arapahoe Community College Check #: \_\_\_\_\_ Check amount: \$ \_\_\_\_\_

By money order. **We do not accept cash.**

By credit card Card # \_\_\_\_\_

Name on card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

# Student Emergency and Consent Form

This form must be completed and returned with your registration. Please complete all highlighted sections by printing with blue or black ink.

STUDENT NAME: \_\_\_\_\_  
Last First Middle

ADDRESS: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ Male  Female

STUDENT LIVES WITH: Mother  Father  Guardian  Other (specify) \_\_\_\_\_

In case of accident, illness, or emergency it is necessary for the college to know the following:

PARENT/GUARDIAN: \_\_\_\_\_ Relationship: \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

PARENT/GUARDIAN: \_\_\_\_\_ Relationship: \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

Name and phone numbers of two adults we may call if you are not available:

NAME: \_\_\_\_\_ Relationship: \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

NAME: \_\_\_\_\_ Relationship: \_\_\_\_\_

PHONE: Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Cell \_\_\_\_\_

HEALTH CONCERNS: Specify and explain fully (include chronic conditions, limitations, medications, special needs, allergies etc.)

\_\_\_\_\_

\_\_\_\_\_

WEARS: GLASSES  CONTACTS

DOCTOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOSPITAL OF CHOICE: \_\_\_\_\_

I do hereby authorize officials of Arapahoe Community College to contact directly the persons named on this form, and do authorize the named physician or associates to render such treatment as may be deemed necessary in an emergency for the health of said child. In the event of extenuating circumstances or if the Parents/Guardians or other persons named on this form cannot be reached, the officials of Arapahoe Community College are hereby authorized to take whatever action is deemed necessary in their judgment for the health of aforesaid child.

## Complete each section below:

Yes, I have read this form and agree all information is correct.

Yes, I/we have read, discussed (with Parent/Guardian) and understand the Code of Conduct Overview, and acknowledge that failure to adhere to this policy will result in dismissal from the Youth College Summer School with no refund.  
I/we understand the full document will be available online and reviewed by me/us prior to the start of the program.

Yes, I do  No, I do not give permission for photographs of me/my child to be taken and used for promotional materials.

\*PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

(Required for students 17 years of age and under)

STUDENT SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete both sides of this form or your registration will not be complete.**

**Return completed and signed form to:**

Arapahoe Community College • Workforce and Community Programs  
5900 So Santa Fe Drive, Littleton, CO 80120 • 303-797-5722

# Important Information



## Books and Materials

Some classes may require a textbook or materials for which students may need to pay an additional fee. That information will be provided to the student during the first week of class. Some classes may have students check-out a book. If the book is lost, stolen, or damaged, the student will be charged a fine and grades will not be released until all fines have been paid.

## Transportation/Parking

Students must arrange their own transportation. For courses held on the ACC campus, a parking pass will be provided to the student prior to the class start date. This pass will allow students to park in the ACC parking lots for the duration of the class(es) being taken. Students who are only taking swimming classes will not receive a parking pass. Students riding bicycles must use bicycle racks located around the college campus. Bicycles are not allowed in college buildings.

## Food Service

Food service on campus is available through our café. A microwave is available outside the café. Students are expected to adhere to specific classroom policies regarding food or drink. Vending machines are available around the campus.

## Code of Conduct

Students are expected to conduct themselves in a manner conducive to learning. Each student will read and sign a code of conduct prior to the start of classes. Any infractions to this code of conduct may result in student dismissal from the program without a refund. All infractions will be reported to the student's home school and parents/guardians.

## Attendance Policy

More than one (1) absence in the Day Option and more than two (2) absences in the P.E. Option, Swim Option, and Evening Option will result in a failing grade and withdrawal from the course. Three (3) tardies equals one (1) absence. No refunds will be given.

## Class locations/Room assignments

All classes will be held at Arapahoe Community College, 5900 S. Santa Fe Drive, Littleton, Colorado, except for swimming, which will be held at Littleton High School. Room assignments will be provided at orientation or on a parking permit depending on the classes for which you are registered.

## Course content

Curriculum for this program is provided by the Littleton Public School District and meets the Colorado Academic Standards at the High School level.

## Course selection

Students must obtain approval from their high school counselor prior to enrolling in a class. The counselor must sign the registration form to ensure that the student's course selection meets a school's graduation requirements.

## Course credit

One summer school course is equivalent to a one semester course at the student's home school.

## Registration

A registration enrollment form is required and must be approved and signed by the student's home school counselor. Registration is on a first-come, first-serve basis. Register early to avoid filled classes. If a minimum enrollment is not met, a class may be cancelled. A student is not registered for any class until the completed registration form including all signatures and payment has been received by Arapahoe Community College. Registrations will not be accepted after Thursday, May 31. Class sizes will be limited. Therefore, we encourage you to register early.

## Grade Reporting

Official grades will be mailed to the student's home school and parent or guardian in August only when all tuition, fees, and/or fines (lost book, parking, etc.) are paid. A course syllabus will be distributed to each student outlining grading requirements. Questions about grades earned must be made in writing to the Director of Workforce and Community Programs at Arapahoe Community College by August 3, 2018.

## Who may enroll?

Students who have completed grades 9-11 or who must complete credits for grade 12 may enroll in high school courses and may earn one semester's credit (.5 Carnegie Unit or five credits) toward graduation for each class taken. Students must have their counselor sign the registration form which specifies courses are required to complete.

## Office Hours

The Workforce and Community Programs office is open Monday-Friday from 8 a.m.-5 p.m. and is located in room A1215 at the northeast corner of the building by the tennis courts.

## Mandatory Orientation

On Monday, June 4 students who are attending the day option programs and/or online programs on campus must attend a mandatory orientation session to be held in the ACC Summit Room, located in the main building on the first floor at 7:30 am. Students taking swimming or evening classes do not need to attend this orientation. If your class begins at 11:30 a.m., you will need to leave the campus and return at your class starting time after the orientation.

## Online Students

Immediately following the general orientation, an online class orientation will be held. Parents are encouraged to attend with their student to learn more about how an online class is conducted.

# Student Code of Conduct Overview

It is the personal responsibility of members of the ACC community (students, teachers and staff) to respect the rights of others and to conduct themselves in a manner conducive to learning in an educational environment. While ACC expects students to adhere to this Code of Conduct during all College-sponsored events and activities on and off the college campus, ACC also assumes the obligation of clearly identifying and enforcing these standards. ACC maintains the basic understanding that students who do not follow and adhere to this code will be held accountable for their actions. It is the student's responsibility to access and review The Student Code of Conduct, Disciplinary Procedures, and Grievance Procedures which are available on the ACC web site. The full student handbook can be found at <http://www.arapahoe.edu/campus-life/student-handbook> or go to [arapahoe.edu](http://www.arapahoe.edu), click on current students, student resources, then student handbook.

The following is a partial list of actions and/or behaviors that will be deemed to violate Colorado Community College System (CCCS) Common Student Code of Conduct standards. Conduct that violates student rights and freedoms and is subject to disciplinary action includes, but is not limited to:

- 1. Academic Misconduct:** Plagiarizing, cheating, or committing any other form of academic misconduct including, but not limited to, unauthorized collaboration, falsification of information, and/or helping someone else violate reasonable standards for academic behavior. Students who engage in any type of academic dishonesty are subject to both academic consequences as determined by the instructor and to disciplinary action as outlined in the Arapahoe Community College disciplinary procedures. See Academic Misconduct Statement in Part 2 of the document for definitions.
- 2. Disruptive Behavior:** Engaging in any disruptive behavior that negatively affects or impedes teaching or learning (regardless of mode of delivery or class setting); or disrupts the general operation of the college.
- 3. Deceitful Acts:** Engaging in deceitful acts, including, but not limited to: forgery, falsification, alteration, misrepresentation, non-disclosure, or misuse of documents, records, identification and/or educational materials.
- 4. Conduct that is Detrimental to College or to Safety:** Conduct that is deemed detrimental, harmful and/or damaging to the college and/or that jeopardizes the safety of others as determined by the Chief Student Services Officer or designee. Examples include, but are not limited to, slamming doors, throwing chairs, and/or defacing of college property, or property of others.

- 5. Physical/Non-physical Abuse:**
  - Physical abuse or conduct that threatens or endangers another person's health or safety.
  - Non-physical abuse, threats, intimidation, coercion, influence, or any unwelcome conduct in any form that is sufficiently severe, pervasive or persistent that it alters the conditions of the learning environment or employment.
  - Knowingly falsifying, publishing or distributing, in any form, material that tends to impeach the honesty, integrity, virtue or reputation of another person.
- 6. Harassment and/or Discrimination:** Discrimination or harassment on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion or sexual orientation.
- 7. Sexual Misconduct:** Sexual Misconduct offenses include, but are not limited to Sexual Harassment, Non-Consensual Sexual Contact (or attempts to commit same), Non-Consensual Sexual Intercourse (or attempts to commit same), and/or Sexual Exploitation. (See ACC Student Handbook for more information)
- 8. Weapons:** Possession or distribution of any unauthorized firearms, ammunition, explosives, fireworks and/or other dangerous weapons (or chemicals/flammable liquids) or use/threat of use of any instrument (including, but not limited to paint ball guns, pellet guns, air soft guns, bow and arrows, knives) as a weapon to intimidate, harass, or cause harm to others.
- 9. Narcotics/Alcohol:** Use, being under the influence, manufacturing, possession, cultivating, distribution, purchase, or sale of alcohol and/or drugs (illegal and/or dangerous or controlled substance) and/or alcohol/drug paraphernalia while on college owned or college controlled property, and/or at any function authorized or supervised by the college and/or in state owned or leased vehicles.  
**Note:** Although possession and use of marijuana consistent with the requirements of the Colorado Constitution is no longer a crime in the State of Colorado, the possession and use of marijuana remains illegal under federal law. Consistent with federal law, including the Controlled Substances Act and the Drug Free Schools and Communities Act, the use and/or possession of marijuana continues to be prohibited while a student is on college owned or college controlled property, and/or any function authorized or supervised by the college and/or in state owned or leased vehicles.
- 10. Dress Code:** Dress or personal hygiene that fails to meet the established safety or health standards of specific classes or activities offered by the college.
- 11. Leaving Children Unattended:** Leaving children unattended or unsupervised in campus buildings or on campus grounds unless enrolled or participating in authorized campus activities.

## 12. Violation of Laws, Directives, and Signage:

- Violating any municipal, county, state or federal law that adversely impacts the conditions of the educational or employment environment.
- Violations of college traffic and parking rules, regulations, or signage.
- Damage to or falsely using fire alarms and/or fire extinguishers.
- Creating an intentional obstruction that unreasonably interferes with freedom of movement, either pedestrian or vehicular. This includes, but is not limited to leading or inciting to disrupt college activities. Failure to comply with the lawful directives of College employees acting within the scope of their duties, including those directives issued by a College administrator to ensure the safety and well-being of others.
- Violations of college policies, protocols, procedures or signage.

**13. Illegal Gambling:** Participation in illegal gambling activities on college owned or college controlled property, and/or any function authorized or supervised by the college and/or in state owned or leased vehicles.

## 14. Unauthorized Entry and/or Unauthorized Possession:

Entry into, or use of any building, room, or other college-owned or college-controlled property, grounds, or activities without authorized approval. This also includes, but is not limited to the unauthorized possession, duplication or use of college keys, lock combinations, access codes, and access cards and/or credentials and/or propping open or tampering with doors/windows.

## 15. Unacceptable Use of College Equipment, Network or System:

Unacceptable uses of any college-owned or operated equipment, network or system including, but not limited to: knowingly spreading computer viruses; reposting personal communications without author's consent; copying protected materials; using the network for financial or personal gain, commercial activity, or illegal activity; accessing the network using another individual's account; unauthorized downloading/uploading software and/or digital video or music; downloading/uploading, viewing or displaying pornographic content, or any other attempt to compromise network integrity.

**16. Unauthorized Pets/Animals:** Possession of any unauthorized pet or animal, excluding trained service animals while on college-owned or college-controlled property.

**17. Tampering with Student Organization, Election, or Vote:** Tampering with the process of any college recognized student organization, election or vote.

**18. Group or Organization Conduct:** Students who are members of a college recognized student organization or group and commit a violation of SCOC may be accountable both as an individual and as a member of the student organization.

## 19. Abuse of the Student Disciplinary and/or Grievance Procedure:

Abuse of the Student Disciplinary and/or Grievance Procedure includes, but is not limited to the following:

- Disruption or interference with the orderly conduct of the student disciplinary / grievance procedure.
- Falsification, distortion, or misrepresentation, or knowingly pursuing malicious, frivolous, or fraudulent charges.
- Attempting to discourage an individual's proper participation in, or use of, the student disciplinary / grievance procedure.
- Attempting to influence the impartiality of a participant and/or the student disciplinary / grievance procedure.
- Harassment (verbal or physical) and/or intimidation of a participant in the student disciplinary/grievance procedure.
- Failure to comply with directives and/or sanctions imposed under student disciplinary / grievance procedure.
- Influencing or attempting to influence another person to commit an abuse of the student disciplinary/grievance procedure.
- Engaging in retaliatory acts in any form against any person or person(s) involved in the student disciplinary/grievance procedure.

**20.** Violation of course rules as contained in the course syllabus or other information provided to the student; violation of program regulations or guidelines as established by departments/regulatory boards/licensing bodies and made available to students.

**Please note:** In most circumstances, the college will treat attempts to commit code of conduct violations as if those attempts had been completed. Violations of the above may result in, but are not limited to, fines, restitution, community service, and/or disciplinary procedures.

### Additionally, all students are expected to:

- keep class areas clean and use trash receptacles when needed.
- exit buildings using designated doorways.
- mute or turn off all electronic devices (games, cell phones, pagers, radios, tablets ipods, etc.) during class time unless directed otherwise by the instructor.
- remove headphones during class.
- lock bicycles to bike racks and not take bicycles into buildings.
- remove hats during class time.
- remove sunglasses during class time.

College staff will contact parent(s)/guardian(s), College police officers, and/or high school counselors or principal if the code of conduct is not adhered to by the student. This will result in dismissal from the program with no refund.

Review this document and acknowledge your review and understanding of its contents by completing the signature section on the Emergency Contact/Health Form. All signatures are required to be officially enrolled in the program.

# SUMMER SCHOOL • HIGH SCHOOL CREDIT RECOVERY PROGRAM

# SCHEDULE AT A GLANCE

## June 4 to June 15 • Day Options • Session I

**Two Weeks • Monday–Friday**  
**8 a.m. - 2:30 p.m.\***

\*Lunch Break from 11-11:30 a.m.

Select from the following courses.

You may only select one class per session.

- English Grade 9 - Semester 1
- English Grade 10 - Semester 1
- Comprehensive English 1 and 2
- Algebra I - Semester 1
- Algebra II - Semester 2
- US History - Semester 1
- Western Civilization 2 / World History 2 - Semester 2

## June 18 to June 29 • Day Options • Session II

**Two Weeks • Monday–Friday**  
**8 a.m. - 2:30 p.m.\***

\*Lunch Break from 11-11:30 a.m.

Select from the following courses.

You may only select one class per session.

- English Grade 9 - Semester 2
- English Grade 10 - Semester 2
- Algebra I - Semester 2
- Geometry - Semester 2
- US History - Semester 2
- World Cultural Geography
- Economics

## June 4 to June 29 • P.E. Options

**Four Weeks • Monday–Friday**

Select one of the following sessions. Space is limited. Both sessions held at Littleton HS.

Beginning / Intermediate / Advanced Swimming

MORNING SESSION • 8–11 a.m.

AFTERNOON SESSION • 11:30 a.m.–2:30 p.m.

## June 11 to July 20 • Evening Options

**Six Weeks • 6–8:30 p.m.**

Student can complete one class per session. 2 hours of at home computer use per week.

ENGLISH Monday and Wednesday

MATH Tuesday and Thursday

## June 4 to June 29 • Online Classroom Options

**Four Weeks • Monday–Friday**

**Two Blocks Available**

**Block I: 8–11 a.m.**

**Block II: 11:30 a.m.– 2:30 p.m.**

Select from the following courses. You may only select one class per time block. Online classes are facilitated in the classroom by a certified teacher, students must be present in the classroom for the session.

English

- English Grade 9 - Semester 1
- English Grade 9 - Semester 2
- English Grade 10 - Semester 1
- English Grade 10 - Semester 2
- Creative Writing

Social Studies

- Government
- Geography - Semester 1
- US History - Semester 1
- US History - Semester 2
- Western Civilization - Semester 1
- Western Civilization - Semester 2
- Psychology I

Math

- Algebra I - Semester 1
- Algebra II - Semester 2
- Geometry - Semester 1
- Geometry - Semester 2
- Consumer Math

Misc.

- Career Planning
- Health
- Personal Finance





## SUMMER YOUTH COLLEGE

Did you know that Arapahoe Community College offers a wide variety of week-long programs for the youth student in your family? Our Summer Youth College is comprised of three academies. They are the Student Success Academy, Cultural and Creative Arts Academy, and Science, Technology, Engineering, and Math (S.T.E.M) Academy. Each academy has three age groups. They are Elementary for grades 3-5, Middle for grades 6-7, and Teen for grades 8-12.

The Summer Youth College offers your youth student an opportunity to develop practical skills, enrich their knowledge and expand their minds through solid curriculum and engaging activities in a college environment. Students will discover skills to manage everyday life at school, in the community and at home. The program begins June 18 and runs through July 16. For specific offerings, dates and times go to [www.arapahoe.edu/syc](http://www.arapahoe.edu/syc).

*Here are some of the programs we'll be offering this summer:*

### **Student Success Academy**

- Math Games
- Pre-Algebra
- Nutrition and Cardio Fitness
- ACT English Prep

### **Cultural / Creative Art Academy**

- Photography
- Flash Fiction and Found Poetry
- Ukulele
- Manage You Money

### **S.T.E.M. Academy**

- 3D Printing
- Coding
- Introduction to Model Making
- Game Development

### **Junior EMS Academy – June 4-8**

**Session 1: 8:30 a.m.-12 noon for grades 6-8**

**Session 2: 12:30-4 p.m. for grades 9-12**

Are you interested in emergency medicine? Experience what it is like to provide emergency care for people who have been injured or are experiencing medical emergencies. Throughout the week life-saving skills will be learned such as CPR, splinting, bleeding control and tourniquet application. Work with paramedics and learn to care for patients experiencing medical emergencies such as strokes and heart attacks. Use the equipment found in ambulances to help assess and care for patients. Participants will receive an EMS Academy t-shirt, completion certificate, and CPR/First Aid certification.



WORKFORCE & COMMUNITY PROGRAMS

5900 S Santa Fe Drive

Littleton, CO 80120

## Registration Check List

- Complete the registration enrollment form
- Have your counselor sign the registration enrollment form to approve your course(s)
- Read the Student Code of Conduct Overview
- Complete the student emergency and consent form
- Mail or drop off your completed forms with payment to Arapahoe Community College  
Workforce and Community Programs  
5900 So Santa Fe Drive, A1215  
Littleton, CO 80120

Attend the orientation on June 4 at 7:30 a.m. (for on campus day school and on-line courses only) Students taking only Evening High School or only swimming courses are exempt from attending this meeting.