



**2016–2017 APPLICATION FOR IN-DISTRICT STUDENT OPEN ENROLLMENT OR TRANSFER**

**Please Print and Complete Entire Form**

|   |               |               |   |                          |                                  |
|---|---------------|---------------|---|--------------------------|----------------------------------|
| Student Name (Last, First)                                      |               | Date of Birth |   | Home Telephone           |                                  |
| Address   |               |               | City                                    |                          | Zip Code                         |
| Parent/Guardian Name  | Email Address |               | Work Telephone(s)<br>Mother:<br>Father: |                          | Cell Phone<br>Mother:<br>Father: |
| School Currently Attending                                      |               |               | Phone Number                            |                          | School of Home Attendance Area   |
| School Requested  |               |               |   | Grade Level Fall of 2016 |                                  |
| Do you have a sibling attending another LPS school?             |               |               |   | Name of Sibling          |                                  |
| Date residency began in the district:                           |               |               |   |                          |                                  |
| Reason for Request<br><b>Indicate code (see bottom of page)</b> |               |               |   |                          |                                  |

- Does the student have a current Individual Education Program (IEP)?  Yes  No
- Is the student currently being tested for special education placement?  Yes  No
- Is the student receiving or identified as eligible to receive special education services?  Yes  No
- Does the student have a current 504 plan?  Yes  No

If the student is receiving, or has been identified as eligible to receive Special Education services through an Individual Educational Program (IEP), the application will require approval by Special Education staff.

Denied \_\_\_\_\_  
 Approved \_\_\_\_\_ Signature of Director of Special Education

If this application is approved, I understand and agree to abide by the following:

- A request to open enroll/transfer to another school requires submission of another application. This also applies if the school requested above is not approved.**
- The district is not responsible for providing transportation.
- Athletic eligibility is determined by the Colorado High Schools Activities Association (CHSAA) and the laws of the state of Colorado. Contact the Athletic Director of the appropriate school. Additional information is available at [www.chsaa.org](http://www.chsaa.org).
- A request to return to the home school, during the current school year, must be made in writing no later than the second Friday following the first day of instruction.

Signature of Parents/Guardians or Student (if 18 or older) \_\_\_\_\_ Date \_\_\_\_\_

**Please forward application to the school you wish to attend.**

**(THIS INFORMATION IS NEEDED TO PREPARE ANNUAL REPORTS TO THE BOARD OF EDUCATION)**

**Codes for reasons for open enrollment/transfer request**

- A — Child Care
- B — Convenience
- C — Dissatisfaction with previous district/school
- D — Family reasons
- E — Fresh start
- F — Friendship
- G — Health reasons
- H — Moved out of attendance area
- I — International Baccalaureate
- J — Reputation of LPS

- Q — Admit from home-study program
- R — Admit from private school
- 1 — Academic programs
- 2 — Athletic program
- 3 — Nonacademic—music, drama, technology, etc.
- 4 — Extracurricular programs

**School Use Only**

- Accepted (date) \_\_\_\_\_
- Wait List
- Home School Notified
- Grid Code Verified
- Denied (date) \_\_\_\_\_
  - program/grade level/school at capacity
  - expulsion status
  - behavior detrimental to others
- Parent Notified

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

cc: Special Education Level Coordinator